

# Spend Analysis

0.5 bonus points available

## Rationale

This credit recognizes institutions that exceed the criteria outlined in credits within the Purchasing subcategory by conducting an analysis of the sustainability impacts of their procurement activities.

## Criteria

Institution has conducted a *spend analysis* to assess the sustainability impacts of its purchasing across commodity categories and identified and prioritized opportunities for improvement. Examples include supply-chain carbon footprint analysis and related methodologies that address the environmental, social, and economic performance of the institution's products and suppliers.

The analysis covers at least 25 percent of the institution's total expenditures and has been conducted or updated during the three years prior to the anticipated date of submission.

## Scoring

An institution earns 0.5 bonus points when 50 percent or more of its expenditures have been subject to a sustainability-related spend analysis. Partial points are available. An institution for which at least 25, but less than 50, percent of expenditures have been subject to a sustainability-related spend analysis earns 0.25 points.

## Reporting Fields

### Required

- ☐ Estimated proportion of the institution's expenditures that have been subject to a sustainability-related spend analysis
  - ☐ 50 percent or more
  - ☐ 25 - 49 percent
  - ☐ Less than 25 percent
- ☐ A brief description of the institution's sustainability-related spend analysis

### Optional

- ☐ Website URL where information about the sustainability-related spend analysis is available
- ☐ Additional documentation to support the submission (upload)
- ☐ Data source(s) and notes about the submission
- ☐ Contact information for a responsible party (an employee who can respond to questions regarding the data once it is submitted and available to the public)

## Standards and Terms

### Spend Analysis

Consistent with the Sustainable Purchasing Leadership Council:

Sustainability-related spend analysis involves collecting, cleansing, and classifying purchasing history data in order to pair it with additional information about the environmental, social, and economic performance of the products, services and suppliers that make up that purchase history. Spend analysis allows an organization to determine the areas of their purchasing that offer the greatest opportunity to improve their supply chain's environmental, social, and economic performance. Spend analysis establishes a performance baseline against which future progress can be measured.