

PA 1: Sustainability Coordination

1 point available

Rationale

This credit recognizes institutions with active committees, offices, or officers charged by the administration or board of trustees to coordinate sustainability work on campus. Institution-wide coordination helps institutions organize, implement, and publicize sustainability initiatives.

Applicability

This credit applies to all institutions.

Criteria

Institution has at least one sustainability committee, office, and/or *officer* tasked by the administration or governing body to advise on and implement policies and programs related to sustainability on campus. The committee, office, and/or officer focuses on sustainability broadly (i.e., not just one sustainability issue, such as climate change) and covers the entire institution.

An institution that has multiple committees, offices and/or staff with responsibility for subsets of the institution (e.g. schools or departments) may earn points for this credit if it has a mechanism for broad sustainability coordination for the entire campus (e.g., a coordinating committee or the equivalent). A committee, office, and/or officer that focuses on one aspect of sustainability (e.g., an energy efficiency committee) or has jurisdiction over only a part of the institution (e.g., Academic Affairs Sustainability Taskforce) does not count toward scoring in the absence of institution-wide coordination.

Scoring

An institution earns 1 point for having at least one committee, office, and/or officer that meets the criteria outlined above. Partial points are not available for this credit.

Reporting Fields

Required

- ☐ Does the institution have at least one sustainability committee?
If yes, provide:
 - The charter or mission statement of the committee(s) or a brief description of each committee's purview and activities
 - Members of each committee, including affiliations and role (e.g., student, academic staff, non-academic staff)
- ☐ Does the institution have at least one sustainability office that includes more than 1 *full-time equivalent* (FTE) employee?
If yes, provide:
 - A brief description of each sustainability office

- Full-time equivalent (FTE) of people employed in the sustainability office(s)
- Does the institution have at least one sustainability officer?
 - If yes, provide:
 - Name and title of each sustainability officer
- Does the institution have a mechanism for broad sustainability coordination for the entire institution (e.g. a campus-wide committee or an officer/office responsible for the entire campus)?
 - If yes, provide:
 - A brief description of the activities and substantive accomplishments of the institution-wide coordinating body or officer during the previous three years

Optional

- For up to three sustainability officer positions, provide:
 - Job title of the sustainability officer position
 - Job description for the sustainability officer position (text or upload)
- Website URL where information about the institution's sustainability coordination is available
- Additional documentation to support the submission (upload)
- Data source(s) and notes about the submission
- Contact information for a responsible party (an employee who can respond to questions regarding the data once it is submitted and available to the public)

Measurement

Timeframe

Report on current sustainability committee composition and practices, office status, and/or officer position status at the time of submission.

Sampling and Data Standards

Not applicable.

Standards and Terms

Full-time equivalent

Consistent with the Organization for Economic Co-operation and Development (OECD), full-time equivalent (FTE) is defined as follows:

A full-time equivalent, sometimes abbreviated as FTE, is a unit to measure employed persons or students in a way that makes them comparable although they may work or study a different number of hours per week.

An institution should report its best estimates for FTE figures, annualized as feasible and calculated according to relevant national, regional or international standards. IPEDS, for example, calculates the number of FTE staff by summing the total number of full-time staff and adding one-third of the total number of part-time staff.

Officer

“Officer” is inclusive of coordinators, managers, directors, and the equivalent.