

PA 1: Sustainability Coordination

Rationale

This credit recognizes institutions that have mechanisms and personnel and mechanisms in place to support and coordinate their sustainability initiatives.

Applicability

Applicable to all institutions.

Points available

A maximum of 1 point is available for this credit.

Criteria

1.1 Coordinating committee, officer, or office for sustainability

An institution earns 1 point when it has a sustainability committee, officer, and/or office charged with coordinating various campus constituencies in the advancement of sustainability across the entire institution. Partial points are available. An institution that does not have a formal mechanism for sustainability coordination across the entire institution, but has one or more sustainability committees, officers, and/or offices (e.g., focused on a portion of the campus or one aspect of sustainability such as renewable energy or sustainability education) earns 0.5 points.

Measurement

Report on the current status of the institution's programs, initiatives, and staff positions.

Documentation

- Does the institution have one or more sustainability committees? (required)

If Yes, the following field is also required:

- Narrative and/or website URL providing an overview of the institution's sustainability committees. Include, for example, each committee's charter or mission statement and a list of its members, including affiliations and role (e.g., student, academic staff, or non-academic staff).
- Does the institution have one or more **sustainability officers**? (required). Report on employees whose primary focus and responsibility is advancing sustainability (e.g., sustainability coordinators, managers, directors, and officers).

If Yes, the following field is also required:

- Narrative and/or website URL providing an overview of the institution's sustainability officers. Include, for example, the title and a brief description of each position.
- Does the institution have a sustainability office that includes more than one full-time equivalent employee? (required)

If Yes, the following two fields are also required:

- Description of each sustainability office
- Full-time equivalent of people employed in the sustainability offices
- Is at least one of the institution's sustainability committees, officers, or offices charged with coordinating various campus constituencies in the advancement of sustainability across the entire institution? (required). For example, an institution-wide sustainability committee or an officer or office responsible for the entire campus.

If Yes, the following field is also required:

- Narrative outlining the activities and substantive accomplishments of the institution-wide coordinating body or officer during the previous three years

Job descriptions (optional)

- Text of the job description for the institution's sustainability officer (1st position) (optional)
- Copy of the job description for the institution's sustainability officer (1st position) (optional)
Upload.
- Text of the job description for the institution's sustainability officer (2nd position) (optional)
- Copy of the job description for the institution's sustainability officer (2nd position) (optional)
Upload.
- Text of the job description for the institution's sustainability officer (3rd position) (optional)
- Copy of the job description for the institution's sustainability officer (3rd position) (optional)
Upload.

Glossary

Sustainability officer – An employee whose primary focus and responsibility is advancing sustainability. Examples include sustainability coordinators, managers, directors, and officers.